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# Example of Softball Coach Job Description

Our innovative and growing company is searching for experienced candidates for the position of softball coach. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for softball coach

* Maintain records and files to promote tradition through softball alumni
* Assist the Head Coach in the organization, planning and coaching of all games
* Commitment to skill instruction and student-athlete development both on and off the field, which includes monitoring their athletic and academic development
* Performing field maintenance as necessary
* Assist in administrative duties as assigned by the Head Coach
* Be responsible for coaching and training the pitchers
* Assist the head coach with all aspects of the team including training, competing and scheduling
* Organize and maintain accurate inventory of equipment and uniforms
* Coordinate facility needs of visiting teams
* Organize and complete all required paperwork

## Qualifications for softball coach

* College or high school level playing and teaching experience preferred
* Applicants must apply online to include attach a relevant resume, cover letter, and two letters of recommendation
* Demonstrate strong time managment skills and work efficiently with others
* Train or instruct student-athletes
* Demonstrate strong interpersonal communication
* Work well under pressure and possess a problem solver mentality