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# Example of Site Acquisition Specialist Job Description

Our innovative and growing company is hiring for a site acquisition specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for site acquisition specialist

* Position is to self-perform permitting on CRAN/small cell projects
* Completes Leasing Audit and Zoning Ordinance Reviews for site modification projects
* Reviews zoning drawings for compliance with jurisdictional, regulatory and client requirement
* Prepares candidate information reports related to leasing, permitting and land use viability
* Serves as primary Site Acquisition Specialist for particular site project including leasing, permitting and land use processing for new-build projects, responsible for site acquisition activities from initial search ring release through NTP
* Negotiating leases and amendments with private landlords
* Ensuring compliance to the quality and safety goals and objectives
* Identifies and researches land/property ownership from public records and other sources, interpreting all previous land and right of entry agreements, deeds, easements, leases, permits, licenses, , and conveys the benefits of improved telecom infrastructures
* May attend community meetings, as needed/required by Jurisdiction
* Scanning/Uploading permit documentation into project system

## Qualifications for site acquisition specialist

* Must be US Citizen and able to work in the King of Prussia PA market
* BS degree preferred and 2-6 years of site acquisition experience overall, on wireless and wireline projects
* Previous experience working for wireless and wireline clients delivering integrated services required
* Recognized technical expertise in and knowledge of wireless telecommunication market and infrastructure – entitlement services
* Strong skills using Microsoft programs including excel, word and power point are required
* Bachelor's Degree required, real estate license or J.D