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# Example of Shuttle Bus Driver Job Description

Our company is searching for experienced candidates for the position of shuttle bus driver. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for shuttle bus driver

* Fuel and clean shuttle buses
* Driving the vehicle provided by the resort - vehicle dependent on type of operator license
* Performing pre-trip and post-trip inspections, logging all defects, arranging for repairs
* Maintaining the cleanliness and all safety equipment on the vehicle
* Being knowledgeable about the resort
* Providing informational literature on the vans and dispensing information as requested
* Maintaining all safety equipment
* Participating in a random drug and alcohol-testing program for both company and DOT
* Using the radios provided for each shuttle following guidelines and using proper radio etiquette
* Adhering to the established routes

## Qualifications for shuttle bus driver

* Combination of equivalent training and experience acceptable
* If conditionally offered employment, candidate must successfully pass pre-employment drug and alcohol test
* At least six months of experience operating passenger buses
* Be qualified in emergency first aid
* Have a valid Nova Scotia driver’s licence with the appropriate class to operate the Park ‘N Fly bus
* Pass on-site security training program