Downloaded from <https://www.velvetjobs.com/job-descriptions/shop-helper>

# Example of Shop Helper Job Description

Our innovative and growing company is searching for experienced candidates for the position of shop helper. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for shop helper

* Assist in manufacturing operations as needed
* Responsible for understanding and applying quality system requirements to work processes
* Carryout / execute activities to meet customer satisfaction ( on-time delivery, accurate status, et
* Know and execute Quality procedures
* Carryout / execute activities as assigned by your Team Leader
* Willingness to support company training and cross functional efforts
* Following operator instructions.·
* Holds tape and rods and marks reference points to assist in layout
* Loads, stacks, and transports stock, tools, dies, and work in process by hand or forklift
* Attaches rope or grappling equipment to work-pieces to prepare work-piece for moving by crane or jib

## Qualifications for shop helper

* Able to drive a forklit, overhead cranes
* Installation and fabrication
* Prep-Painting Experience
* Cleans, scrapes metal preparatory to fabricating, welding, painting, or shipping, using scraping tool, abrasive, or placing in solvent bath
* Paints metal stocks, using paintbrush
* Picks up and trucks scrap from work areas