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# Example of Shift Mechanic Job Description

Our innovative and growing company is looking for a shift mechanic. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for shift mechanic

* Maintain all building, utility and production equipment in an orderly and efficient manner
* Perform necessary repairs to equipment and building as needed
* Perform preventative maintenance scheduled services for all equipment and enter date onto equipment records
* Monitor the boiler system including water chemical testing and addition chemical components and charging aged salt to the water softeners
* Observes machines and equipment in order to diagnose malfunctions
* Adjusts functional parts of machine devices and control instruments, which includes change-over to new sizes and running adjustments to maintain maximum production and quality in supporting all manufacturing needs
* Performs preventive maintenance checks
* Cleans and lubricates shafts, bearings, gears and other parts of machinery as needed
* Starts machines and equipment to test operation following repairs and maintenance
* Performs all tasks in accordance with GMP’s, company policies and procedures

## Qualifications for shift mechanic

* Conveyor automation experience
* Requires little direction when solving simple problems
* Must be able to extended hour and weekends as needed
* Use hands, fingers, and arms to reach and manipulate materials and equipment
* Walk, stoop, kneel, crouch, crawl, talk and hear
* Ability to use senses to diagnose and troubleshoot problems