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# Example of Services Program Manager Job Description

Our innovative and growing company is hiring for a services program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for services program manager

* Ensures program and project profitability through disciplined forecasting, analysis and reporting
* Defines, launches, and drives mission-critical strategic and operational initiatives
* Acquires follow-on business associated with assigned programs and new business with existing and new customers
* Leads and actively participates on capture teams in capture and proposal activities
* Prepares and delivers presentations and white papers to customer and internal audiences
* Participates in writing and reviewing proposals and white papers, creating presentations
* Communicates effectively with a wide variety and level of technical and non-technical audiences
* Successfully manages relationships with customer executives
* Establishes and maintains relationships with internal support organizations to enable effective interactions with PM’s on programs comprising the portfolio
* Define requirements and high level process/system solutions

## Qualifications for services program manager

* Project/Program Management certifications will be preferred
* Demonstrated experience in Program Management, eight (8) years of project management experience with at least three (3) years in Program Management
* Advanced qualification for Program Manager level I
* Management nomination into appropriate program management level (Internal candidates only)
* Able to interpret most complex information and adapt as needed
* Software Delivery experience required within Financial Services industry