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# Example of Service Crew Job Description

Our company is growing rapidly and is looking for a service crew. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for service crew

* Ensure crew accommodation needs are met, including hotels and transportation
* Assign all open shifts in accordance with established company policies and procedures
* Monitor crew legalities, communicate changes and reassign crew as needed
* Responsible for safeguarding/planning for adequate unforeseen coverage
* Assist crew members with scheduling issuesSearch Jobs US
* Perform Daily Risk Assessments
* Report Near Misses on a daily basis
* Ensure that all company policies and procedures are adhered to
* Perform Pre/Post Trip inspection on all company vehicles/equipment that you use and/or operate daily
* Adhere to company, state, federal rules and regulations as it pertains to your specific job

## Qualifications for service crew

* Able to speak fluent English and other languages (bilingual or multilingual)
* Good communication skills with co-workers and various departments
* Must have high level field supervisory skills not only to supervise the crew members and subcontractors as assigned, but to provide a healthy and environmentally friendly work environment
* Must be able to multi-task, including experience in supervising a crew, sub-contractors and vendors, as required
* Must be able to provide technical instructions regarding required tasks, to crew and subcontractors, the safe and correct assembly, maintenance of power and distribution transformers and transformer accessories
* Must be able to perform power and distribution transformer receipt inspections, including the completion of receipt inspection reports as per the standard and assigned processes