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# Example of Server PM Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of server PM. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for server PM

* To have a complete understanding of the full menu
* Provide support and assistance when possible to your team while keeping all areas clean, dry and safe for your coworkers
* Greet and welcome our guests and promptly attend to tables
* Receive and take guest orders, process in POS system quickly and accurately
* Ensure that guests have an enjoyable and memorable experience, if there are any complaints relay them to management
* Perform setup and breakdown of various stations
* Assist with setting and bussing tables, taking to-go orders, seating guests, and answering phones as needed
* Attend all company and restaurant required trainings and meetings
* Maintain constant communication with support staff and management
* Interact with guests in an efficient, hospitable, and professional manner

## Qualifications for server PM

* Minimum two years server experience
* MUST have a current Cobb County Alcohol Permit
* Excellent interpersonal and guest recovery skills
* Must have current Cobb County alcohol Permit
* Ability to work all P.M
* Must have previous serving experience