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# Example of Server Assistant Job Description

Our company is searching for experienced candidates for the position of server assistant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for server assistant

* Run food to the table
* Maintain complete knowledge of all menu items, prices, preparation methods, ingredients and quality standards of taste, appearance, texture, serving temperature, portion size, garnish and method of preparation
* Other tasks as assigned by the Restaurant Manager, Restaurant General Manager and the Director of Food and Beverage
* Assist servers
* Observes opening / closing sidework duties listed in the restaurant in order to make sure you complete your duties on a daily basis
* Providing incredible customer service by maintaining a positive and energetic atmosphere at every table
* Preparing the dining, bar and event areas for service with exceptional attention to detail
* At all times, act in a professional manner and maintain the highest level of confidentiality
* Communicate effectively and courteously with all levels of staff and with outside contacts to ensure all requests are handled expeditiously and accurately
* Effectively contribute excellence in service to the operations of the Business and Corporate Events team

## Qualifications for server assistant

* Must have superior guest service abilities complete understanding of California serving guidelines
* Two years restaurant/high end hospitality experience
* Some basic cooking skills preferred
* Must be comfortable in both a showroom and office environment
* Potential exposure to indoor cooking which may create small amounts of kitchen cooking residue in the showroom air that is non-hazardous to most people
* A significant amount of movement throughout the showroom to ensure the quality of guest experience