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# Example of Server Admin Job Description

Our company is growing rapidly and is looking to fill the role of server admin. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for server admin

* Troubleshoot and fix PC and end users hardware issues
* Deploy software to end users equipment manually and using SCCM when applicable
* Monitor and maintain antivirus software in both servers and end users equipment
* Work with the IT Team in APAC to make sure the region is properly supported
* 24/7 manufacturing location
* This position will require limited work inside the refinery process units
* Oversee the SQL database application in all environments, development, QA/staging and production
* Expertise in monitor development, QA/staging and production databases to identify the issues
* Performance tuning problems identification and solutions
* Work on SSIS and SSRS package definition, deployments, troubleshooting

## Qualifications for server admin

* 5-7 years’ proficiency in managing and administering operating system and hardware infrastructure
* Ability to work effectively in a team environment working independently
* Must possess knowledge in Windows/Linux Server Environment and server Architecture, Symantec Net backup Architecture, and Dev-ops tools (Nagios, Cacti , Jira System)
* Disk and San Switch configuration(EMC, Netapp etc) and Virtualization configuration (VMware , KVM etc) is a plus
* Great Communication and presentation skill and must be a team player
* Bilingual Korean/English preferred