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# Example of Senior Technical Manager Job Description

Our growing company is looking to fill the role of senior technical manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for senior technical manager

* Conduct project research
* Draft standards and guidance
* Respond to, or assist the Technical Director or the Managing Director in responding to, queries regarding implementation of standards and guidance
* Plan and undertake the arrangement of, and agenda planning for, the above meetings and meetings of other relevant committees
* Draft articles and develop presentations, and engage in outreach activities, as appropriate
* Monitor and manage task force travel costs, and input to the budgeting process, including variance analysis and forecasting
* Organize and distribute work assignments to functional areas through organization
* Ensure projects are being completed on time and the quality of work is consistent with client expectations
* Be an active member of the PMO and help in defining best practices and operating procedures
* Must be able to interact and communicate with people at all levels in the organization

## Qualifications for senior technical manager

* Experience managing complex
* Ability to work with all levels of management, work independently and be self-motivated being a team player
* Bachelors in Computer Science, IT Management, or similar curriculum
* 5+ Year of working with large MSO, Telcos, OTT Companies
* Expert knowledge of Project Management methodologies and tools, and the software development and project management life cycles
* Ability to thoroughly understand complex business and technical issues surrounding each project and influence cross-functional teams without formal reporting structure authority