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# Example of Senior Project Manager Job Description

Our company is looking to fill the role of senior project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for senior project manager

* Assist in process improvement of Project Processes
* Working with multiple business and legal stakeholders to assess legal implications of and incorporate legal requirements to the digital application
* Supported cross border readiness project to roll out the app to neighboring countries
* Led work stream developing new digital products and services for a financial regulating body
* Developed a digital strategy paper for the executive board to guide the clients on their approach and development of ‘digital’ services and a customer centric organization
* Led work stream to develop framework for selecting and assessing countries for piloting
* Responsible for developing global exit policy and designing group governance
* Supporting global deployment
* Supported global peer benchmarking, Voice of Customer feedback analysis and creation of user profiles
* Responsible for conducting an Innovation workshop for global heads to generate digital strategy

## Qualifications for senior project manager

* Highly motivated, innovative and results-oriented individual with excellent analytical skills
* Strong influencing skills with excellent interpersonal, communication and negotiation skills in order to build consensus and obtain co-operation
* More than 10 years of work experience with minimum of 5 years in senior manager role
* Ensuring the EPMO Project Management lifecycle is followed
* Establishing appropriate project governance
* Establishing a comprehensive business case and project plan