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# Example of Senior Program Mgr Job Description

Our company is growing rapidly and is looking for a senior program mgr. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for senior program mgr

* Ensure adoption and compliance with the Nypro Healthcare PM Process
* Leads cross-functional teams to achieve timely, within budget results, with products and processes that meet or exceed quality and regulatory requirements
* Clearly articulates program status to senior management and develop creative approaches to address program challenges
* Anticipates opportunities for proactive solutions
* Partner with Department Managers, Section Managers, and IPTLs to provide focus for program execution, proposal development, and resource prioritization/conflict resolution
* Provide cross-departmental perspective for HWEC support of mission area
* Review and approve cost estimates for mission area programs
* Coordinate HWEC gate review/independent review process for mission area programs
* Collaborate with Department Managers and other HWEC PALs to improve the HWEC bid & proposal process and the HWEC risk and opportunity management process
* Build strong relationships with Program Managers/BACE/Proposal Managers within mission area

## Qualifications for senior program mgr

* Minimum of 10 years work experience in engineering / program management or operations
* 10 years of experience in developing software intensive systems
* Active DoD SECRET or above clearance is preferred
* Minimum of 10 years work experience in program management and business operations, including contract and delivery management
* Experience in developing internal business processes and KPIs in regards to program management, resource management, and vendor management
* Experience in drafting and managing subcontractor SOWs/MSAs and other agreements