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# Example of Senior Program Director Job Description

Our innovative and growing company is looking for a senior program director. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for senior program director

* Work with the Assistant Commissioner to set strategic direction for the facility
* Oversee start-up and on-going growth of the facility
* Develop and implement criteria to select prior projects for active pursuit identify projects that warrant additional research/consideration
* Identify and prioritize areas in need of innovative solutions, use research and community-development strategies to drive innovative solutions in line with the vision of the Bureau and Division
* Develop and maintain relationship with academic institutions to facilitate on-going partnerships lead team of research, implementation and evaluation specialists
* Guide rigorous research and evaluation including the use of advanced statistical, participatory research, and rapid-cycle evaluation methods
* Plan and carry out fundraising activities, with support from the facility's other Directors to expand project portfolio and establish funding streams)
* Act as a liaison with the Fund for Public Health and other fundraising partners
* Stay abreast of new developments in mental health and implementation and improvement science
* Lead annual business planning rhythm for a $75m + operating budget, in coordination with sales, marketing, operations, and domain delivery teams

## Qualifications for senior program director

* A Program Director is willing to help and coach his team, to interact with them and to support them for the professional growth
* A Program Director should be ready to work and potentially to be re-located in any Country, not only within the Region he will be assigned to
* Ten (10) or more years of experience in the technical program management and systems engineering
* Leadership ability to establish and maintain a high-performance, fast-paced development culture with best-in-class practices and standards
* Ability to effectively manage people and lead technical teams
* Engineering background required