Downloaded from <https://www.velvetjobs.com/job-descriptions/senior-production-planner>

# Example of Senior Production Planner Job Description

Our growing company is searching for experienced candidates for the position of senior production planner. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for senior production planner

* Lead planning process for area of responsibility and ensures cross-functional consensus is reached on operation demand plans and inventory plans required to support customer service, and revenue objectives
* Coordinates planning strategy for dependent and non-master items with Master Planner Converts planned orders to production orders and purchase orders for dependent and non-master items
* Monitoring Raw Material and Semi-Finished Material Availability and Planning Processes
* Managing coordination with Shop Floor Execution teams to ensure optimal planning
* Ensuring best practice by using lean Six Sigma knowledge / Oliver Wight methodologies and concepts to optimize production planning processes
* Execute planning and production plans within the assigned country/region to achieve the optimal level of product availability by taking into consideration all possible manufacturing constraints (at all stages of Supply Chain)
* Ensure all Planning related systems are updated timely and accurately
* Provide training support to the other production team members and suppliers on policies and systems such as GPS, ILA and other systems pertaining to planning, ordering/tracking, documentation and invoicing
* Utilize SAP / APO Develop and manage weekly Production Schedules from a capacity feasibility and execution standpoint
* Maintain redates in SAP

## Qualifications for senior production planner

* 5 - 10 year(s) of working experience in the related field is required for this position
* Experience in semiconductor manufacturing will be added advantage
* Highly organized and precise
* Candidate needs to have good communication skill in English
* Strong leadership in problem solving, and crisis management
* Candidate must possess at least a Bachelor's Degree, Post Graduate Diploma, Professional Degree or Master's Degree in Engineering (Mechanical), Engineering (Mechatronic/Electromechanical), Engineering (Electrical/Electronic), Engineering (Industrial), or Logistic/Transportation, Science, Business or equivalent