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# Example of Senior Manager, Tax Job Description

Our innovative and growing company is looking to fill the role of senior manager, tax. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for senior manager, tax

* Ability to be a self-starter who takes initiative and is highly motivated
* Excellent interpersonal and management skills, ability to be a strong mentor
* An attitude of collaboration with various business groups
* An inquisitive nature with an inherent desire to uncover the facts
* Strong knowledge of global cultures
* Ability to analyze global accounting practices and their impact on current and proposed tax policies
* Ability to evaluate proposed tax adjustments under applicable tax laws
* Ability to resolve open tax issues in a timely and efficient manner and proactively communicate status to Senior Vice President of Tax
* Ability to lead tax staff and others in ensuring work is completed with high quality and in a timely manner
* Minimum of 8 years of experience with a blend of public accounting and corporate industry experience

## Qualifications for senior manager, tax

* CTA or CPA holder will be considered as a definite advantage
* Able to converse professionally in English and Chinese
* National public accounting firm experience
* 3-15 years of experience in a CPA or Tax Firm
* Strong Tax 990 Nonprofit experience
* Minimum of 4 years income tax experience at public accounting firm or corporate tax department