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# Example of Senior Manager, Talent Job Description

Our company is growing rapidly and is looking for a senior manager, talent. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for senior manager, talent

* Budget monitoring and reporting to Finance on monthly basis
* Development of MI and analysis to understand performance of strategy
* Identifying appropriate big ticket revenue opportunities outside of core delivery
* Supporting Head of Talent Generation on sales and bid process
* Management of executive search vendors, including sourcing, negotiating and managing the vendor relationships, where appropriate
* Special projects to support the evolution of the function
* Develop and lead development programs that address key needs of the business (and evaluate program effectiveness)
* Create original content (management, communication, and professional skills), including facilitation, and create Train the Trainer facilitation guides to scale development experiences for global application
* Consult with business leaders and HR Business Partners by conducting needs assessments, and develop or facilitate effective solutions
* On a weekly basis, plan out your activities and meetings to ensure you are focused on your largest opportunities

## Qualifications for senior manager, talent

* Ability to operate efficiently and effectively within a matrix, geographically dispersed organization
* Knowledge to prove and assess appropriate skill sets of various practice areas
* Ability to lead, direct, and work on a variety of projects simultaneously — and be a champion supporting recruiting initiatives (new systems, improving processes)
* Knowledge of our competitors — and knowledge of the market indicators, which affect experienced hiring
* Ability to effectively work through other people and be collaborative, cross-functional, and diplomatic with strong teaming skills
* Proven ability to work in a changing environment and be able to develop new approaches to old problems