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# Example of Senior Manager, Project Management Job Description

Our company is looking to fill the role of senior manager, project management. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for senior manager, project management

* Support the development of and be responsible for various databases including the maintenance of risk-based scoring by Business and Functional area and service category
* Support the development of training materials and training sessions as required
* Creates and tracks the value and cost savings created for your clients
* The monitoring of weather forecasts, major public events, IT system outages on a daily basis
* Storm damage models and other inputs inform planning efforts across the enterprise
* The creation and communication of incident action plans for timely execution prior to IMT activation
* Staging and movement of restoration personnel across our territory is coordinated and documented
* Timely status reporting to executives and officers
* Coordination with stakeholders for external outage communications
* Oversight of Estimated Restoration Times and 911 call response metrics in real-time to ensure performance

## Qualifications for senior manager, project management

* Strong computing (PowerPoint, Excel, Word, Sharepoint), technical and business analytical skills are required
* Exceptional relationship building skills and problem resolution skills as the incumbent will interact with a wide variety of other departments, given the nature of the request
* The incumbent has a breadth of business experience, gained through 5-10 years in risk management, technology and/or project management disciplines
* Relevant experience in compliance, credit, market and operational risk is desirable
* Five or more years of experience as a business analyst highly desired
* Experience supporting/managing Wealth Management initiatives required (investments, personal trust, brokerage, and/or banking)