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# Example of Senior Manager Business Analysis Job Description

Our innovative and growing company is hiring for a senior manager business analysis. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for senior manager business analysis

* Financial and analytical review with an emphasis on monitoring strategic objectives and value creation
* Consolidation of financial data from annual hotel plans (capital budget, operating budget and business plan)
* Consolidation and preparation of advance projections (monthly, rolling projection)
* Develops standard business analysis and project management processes
* Works with the BB IT management system to leverage the full support of IT
* Coaches BA team to proactively identify operational and process improvement opportunities, provide insights/potential root causes for business performance, and generate recommendations to review directly with key stakeholders
* Develops metrics to track the performance of the BA team
* Ensures BA team provide daily/weekly/monthly reports, dashboards, scorecards, and KPIs to the business
* Presents analyses and recommendations in verbal and written form to a wide audience in a clear and concise manner
* Oversight of the PMO to establish, implement, develop, and control best practices for IT project and portfolio management

## Qualifications for senior manager business analysis

* High personal standard to deliver a thoughtful, polished and quality work product
* BS/BA in finance, economics, math or business required
* Intellectual Property experience desirable but not required
* Bachelor’s degree (M
* Five or more years’ experience and/or training in finance or operations (real estate investment or seniors housing industry experience preferred)
* Computer skills including the advanced/expert use of Microsoft Excel and the full Microsoft Office Suite