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# Example of Senior Commercial Job Description

Our growing company is looking for a senior commercial. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for senior commercial

* Manage month-end close, accounting processes and procedures related to all aspects of the business and in line with corporate and external reporting guidelines
* Assist with accounting set up and procedures for new business initiatives
* Working with the Managers and Partners with the delivery of financial statements and related tax returns
* Learning/continuing to be a business advisor for clients
* Supervise and coach staff on engagements and deliver outstanding service to your clients
* Partner with clients and firm management through timely and effective communication
* Develop relationships with clients and learn and understand your client’s business
* Manage and complete the engagements on a daily basis through detailed planning, budgeting, proactive problem solving, and staff management
* Train and coach audit staff and effectively delegate to and challenge staff
* Handle directly more complex aspects of the audit as needed

## Qualifications for senior commercial

* Review and evaluate work prepared by Staff before submission to the Manager, Managing Director and Quality Control
* Share constructive feedback regarding the performance of staff
* Preparing of financial statements with disclosures, applying most areas of GAAP as necessary and documenting, validating, testing and assessing various control systems
* Conducting audit test which are sufficient in scope to support professional opinions as to the fair representation of client financial statements
* Workpaper documentation and basic preparation of federal and state income tax returns
* Development of accounting worksheets and performing accounting research