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# Example of Senior Business Analyst Consultant Job Description

Our company is looking for a senior business analyst consultant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for senior business analyst consultant

* Review work of subordinates to ensure project objectives and professional standards are achieved
* Preparing business analysis/process plans for the component of work and other BA deliverables as per the Business Analysis Centre of Excellence (BA CoE) and project scope
* Preparation and pro-active facilitation of business analysis/process stream workshops to meet workshop objectives
* Requirements elicitation and documentation activities to ensure requirements are articulated at required level of detail for business approval and implementation
* Preparation and facilitation of user acceptance testing
* Consistently ensuring deliverables meet stakeholders expectations directly or via team members
* Applying critical reasoning to define and manage requirements, review, refine and present solutions, issues, risks and implement corrective action with stakeholders in a collaborative manner
* Developing effective working relationships with consultants, senior consultants & superiors in ITS, other service lines and external parties such as vendors where required
* Managing stakeholder expectations related to business analysis/process stream scope and services to influence project outcomes
* Foster a team culture that is adaptable to changing needs and supports team members

## Qualifications for senior business analyst consultant

* Must have good written and oral communication skills to interact with fast-paced business and IT teams
* Demonstrated dependability (commitment to both quality and dates to revision of expectations as necessary)
* Good skills in monitoring project status and progress
* Excellent interpersonal skills, communication and team organization skills
* Basic background on Information Risk Management
* Good analytical skills and conceptual thinking