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# Example of Senior Analyst, Supply Chain Job Description

Our innovative and growing company is hiring for a senior analyst, supply chain. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for senior analyst, supply chain

* On requirements provided by the business to meet their needs and ERP
* Identify inventory and KPIs risk areas
* Capture data and perform detailed analysis
* Translate high-level information into details summarize detailed information
* Lead issue resolution and pro-actively problem solve as appropriate
* Exhibit drive and initiative to learn whatever is necessary to explore new solutions
* Develop and run daily, weekly, and monthly and ad-hoc reports to include comprehensive analysis of data along with operational recommendations
* Organizes workload to meet deadlines as assigned by the leadership team
* Maintain effective relationships with internal customers and external suppliers, representing the business
* Manage operational activities of suppliers to include communicating and resolving daily issues between internal organizations and suppliers, leading weekly cross-functional team calls to cover open issues, actively working/monitoring quality and performance issues

## Qualifications for senior analyst, supply chain

* 15+ plus years’ experience in DoD logistics and supply chain management (required)
* Errors in judgment or failure to achieve results may result in the significant expenditure of company resources
* Experience with material cost management, supply chain analysis, supply chain management or finance
* Inventory, stock or supply chain experience
* Minimum 5 years of experience working in Supply Chain Management, Finance or Program Management required
* Strong analytical know-how (expert level on excel, mini tab, word, power point, access)