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# Example of Senior Advocate Job Description

Our company is searching for experienced candidates for the position of senior advocate. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for senior advocate

* Participate in rounds and case reviews
* Work collaboratively with the Boston Neighborhood Trauma Teams to provide ongoing and seamless services for patients in the designated team catchment areas
* Serve as the lead contact for communication with the Boston Streetworker Team
* Complete all data entry, documentation, correspondence and paperwork required by program in a timely and appropriate manner
* Supervision of interns/volunteers as appropriate
* Bachelors Degree in HealthCare, Communications or 5+ years experience in a related field
* 3~5 years of experience in a field working with seniors
* Experience in planning and program implementation SHIP, Senior Health Information Program
* Completion of State of Illinois SHIP Certification Program required within 6 months of hire
* Sensitive knowledge and attitude in dealing with Senior Citizens, communicate with the hearing impaired and Alzheimer patients

## Qualifications for senior advocate

* Reside within a commutable distance of greater Toledo, OH area
* Previous call center environment experience a plus
* Must be flexible on the hours
* Bilingual, Spanish skills a must
* Must work from the Bedford, TX office
* Associate’s Degree from an accredited college or university in business, marketing or related field, Bachelor degree preferred but previous work experience will be considered