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# Example of Senior Administrator, Systems Job Description

Our company is growing rapidly and is looking to fill the role of senior administrator, systems. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for senior administrator, systems

* Primary owner and technical manager for all data centers, both on-site and co-located
* Provide systems administration, operational support & problem resolution for Linux based Applications & services with DevOps implementation practices
* Perform hardware & software installation/upgrades
* Install, configure & troubleshoot WebSphere products on Linux & Windows platforms
* Maintain product fixpacks & update installations including impact analysis, package automation scripting, & coordination to non-production & production environments, application testing & signoff
* Install, upgrade & troubleshoot BPM (Business Process Management) product & configure web client bindings, timeout values & SCA module component
* Write & maintain deployment scripts for new products or applications & configure existing deployment scripts for new domains or applications
* Monitor system performance & capacity & report changes in usage
* Forecast system demands, recommend upgrades, expansion & reconfiguration
* Troubleshoot hardware & software problems & take corrective action

## Qualifications for senior administrator, systems

* Administration of NetApp storage appliance (FAS and E series) experience
* Use of monitoring and troubleshooting utilities
* Construction of concise and complete technical documentation and work instructions
* Moderate knowledge of design and installation of Windows multi-site environment
* 10-15 years of hands-on experience working in Windows server environments 2003,2008 and 2012
* 5 years hands-on experience administering VMWare