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# Example of Senior Actuarial Associate Job Description

Our growing company is hiring for a senior actuarial associate. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for senior actuarial associate

* Implement and maintain analytical tools or approaches for understanding and explaining our business
* Interact with and collect / compile results from Annuities and Corporate partners
* Address requests from various corporate functions – Internal Audit, Risk Management, Treasurer, Portfolio Management, Capital Markets Hedging
* Testing premium rates for various products (10/20YLT, ART, DI, HIP, ) being configured by partners at Majesco Insurance Technology and Systems – using excel, SOAP software and scripting language
* Understanding different association’s plans and how they vary in premium structure
* Creating comprehensive group of scenarios to test before signing off for Portal team to begin testing
* Work closely with Majesco partners to learn proprietary software to take over configuration in reasonable timeframe
* Be responsible for communications between Majesco partners and Portal team, correcting any issues and asking/answering any relevant questions
* Meet Portal deadlines for testing and configuration so associations can go live with rate quoting when requested
* Keep Portal team and other business areas up to date with timeline and progress

## Qualifications for senior actuarial associate

* Knowledge of data retrieval languages
* Knowledge of BCBSM’s databases or industry knowledge
* Ability to manage large, complex projects and oversee multiple projects at the same time
* Ability to apply advanced actuarial methodologies and their applications to solve business problems
* Ability to apply advanced principles, theories, and concepts and explain to clients
* Strong familiarity with the internal and external statistical plans and sources of data, and the use of spreadsheet applications