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# Example of Security Systems Specialist Job Description

Our innovative and growing company is looking to fill the role of security systems specialist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for security systems specialist

* Collaborate with other areas in IT to design, administer and maintain existing wide area network to meet the needs of the Controls Network infrastructure
* Directly manage/advise on implementing capital projects related to wide area and local area networks, security, satellite, Ethernet radio and backup communication systems
* Provide tier 3 technical support for the ongoing operation of installed local area network systems, security, satellite and backup communication system technologies
* Provide on-call operational support for control systems security, accessibility, and local area network communication systems
* Establish working relationships with a cross-section of stakeholders within the company, equipment manufacturers, vendors, and services providers
* Develops Security policies and procedures to ensure compliance with local government regulations and handles all contact with the appropriate agencies
* Work with contractors and vendors to ensure system functionality
* Oversees the administration and operation of electronic physical security, identification badges, access control, closed circuit television (CCTV), burglar alarm, emergency communications and vehicle control (barrier systems)
* Maintains knowledge of hardware and software applications, particularly security-related, and their use in the current operating environment
* Work with local and regional office operation coordinators to ensure proper access control measures

## Qualifications for security systems specialist

* Must be able to stand and/or sit for up to 90% of an 8-16 hour shift (there may be times when an officer is required to work up to 16 hours straight to meet the operational needs of the Company)
* Must have a command of the English language that is easily understood
* Ability to work effectively on individual tasks, integral member of a team
* A minimum of two years’ experience preferred working with security and camera system preferably in a healthcare environment
* Strong working knowledge of computer databases and systems
* Proactively and reactively identify, document, debate and escalate risks