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# Example of Security Rep Job Description

Our company is looking to fill the role of security rep. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for security rep

* Develop and present information on new product and / or new releases to distributors, end users, engineers
* Manage the Closed Area operations to include DSS certification and daily operations
* Develop, implement and manage facility Technology Control Plans (TCP’s)
* Assist with the management of the UL certified Security Control Center including the security systems (intrusion detection, video surveillance and access control)
* Provide daily oversight of the contracted guard services to include managing weekly invoices, scheduling, post orders and operations
* Support the Orlando Incident Management program to include coordination with off-site locations
* Oversee all functions of the visitor program to include incoming Visit Authorization Requests (VARs), Contractor Screen Program, and VIP visits
* Support Counterintelligence and Investigations function when necessary to include conducting investigations and assisting with obtaining suspicious contact reports
* Act as the point of contact for the Orlando facility for numerous Corporate and RMS Command Media policies
* Conduct Sales presentations both in person, by phone and by web conferencing

## Qualifications for security rep

* 2 years experience in IT security sales roles
* Strong territory planning and territory management skills
* An outstanding ability to understand business problems and articulate a corresponding solution
* Expertise working for a large company
* Knowledge of Cyber Security, Big Data or Financial Services software or solutions
* Ability to establish strong business relationships at Executive level