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# Example of Security Business Analyst Job Description

Our company is looking for a security business analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for security business analyst

* Serve as liaison with Quality Assurance to ensure test and integration plans meet requirement objectives
* Perform UAT through performing validation and facilitating customer sign-off
* Drive process/continuous improvement, suggest changes to existing standards/templates/ tools based on best practices and inefficiencies creating new best practice templates/tools where they do not exist
* Support monthly reporting to CISO through compi
* May be asked to produce process re-engineering maps that identify current and desired state and gap analysis
* Work directly with customers to research, troubleshoot, and resolve security and business process issues in a timely manner
* Participate in project / agile planning sessions with project managers, business analysts and team members to analyse business requirements
* Influence multiple business disciplines, functions and the business' strategic direction through technology solution recommendations
* Advising on options, risks and cost versus benefits
* Oversee the design/development/configuration/testing of the product / solutions to ensure they delivered as per the customers specifications and ensure successful project delivery

## Qualifications for security business analyst

* Strategically align products and services - Broaden engagement with TIR and CTO to align roadmaps with TSA Partner with SecArch CN and EI for early access to new products requirements
* Advanced programming knowledge (SQL, Visual Basic)
* Advanced MS Office Suite and programs to include Word, PowerPoint, Outlook, InfoPath, SharePoint
* Advanced Internet skills
* Ability to summarize and present composite information both written and verbally
* General financial understanding (periodic performance reporting, quarterly Capex and Opex budgeting and planning)