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# Example of Security & Access Job Description

Our growing company is looking to fill the role of security & access. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for security & access

* Ensure Weekly Segregation of Duties are managed for Market Operation
* Ensure you can effectively use Excel to download and arrange pivot data
* Manage and record resolutions and activities into Service Desk software to ensure effective status updates, to log all administrative activities relevant to future audits
* Develop and Champion System Technical Specifications (STS) level requirements - Complete system performance requirements in STS level requirements in DOORS
* Support Feature work group
* Approve deviation requests that cannot/do not meet System Requirements and support proper escalation and long-term resolution
* Develop and maintain system technology roll-out
* Lead effort to generate system level DFMEA
* Ensure System development follows System Safety Process
* Allocate System Level requirements to appropriate sub systems and components

## Qualifications for security & access

* Working knowledge of Oracle Identity Management suites
* In-depth and proven knowledge in building automated solutions using various coding languages will be an added advantage (Java, C#, VBScript, Perl and Shell script)
* Proficiency in Microsoft Office Applications, experience developing applications in Excel VBA
* Responsible for the management of the Shared Access Password Management system ( SAPM ) including the testing and development environments
* Familiar with User ID administration and basic commands for operating systems (Windows and AIX) and Applications
* Strong knowledge of IT Risk and Security issues based on Access Controls