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# Example of SAP Security Administrator Job Description

Our innovative and growing company is searching for experienced candidates for the position of SAP security administrator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for SAP security administrator

* As directed by Program Office, work on contractual security deliverables
* Define and managed user profiles for employees and consultants
* Provide associated administration support for users
* Help ensure SOX compliance with respect to user access permissions
* Knowledge on ERP Maestro tool will be an added advantage
* Minimum 2 full time Implementation/Roll Out & Support experience on SAP ERP
* Provide support to monitor Segregation of duties (SOD) analysis and controls
* The Global SAP Security Administrator is reporting to the Global SAP Security Team Leader and has the responsibility to support SAP security administrational tasks for cross-functional processes on global level
* Carry out user creation, maintenance, and user exits, and transfers, for in scope, SAP applications
* Process tickets under agreed service level agreements, to a high level of accuracy and quality

## Qualifications for SAP security administrator

* Undergraduate degree in computer information systems, management information systems, computer science, computer engineering, or a closely related field
* SAP GRC Access Control 10.0 and 10.1 system administration experience
* SAP Security and GRC implementation and Production support experience
* Working knowledge of SOD (segregation of duties) analysis, sensitive transactions analysis
* Hands-on SAP GRC and security implementation experience
* Experience with SAP GRC Access Control workflow functionality