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# Example of SAP Intern Job Description

Our innovative and growing company is searching for experienced candidates for the position of SAP intern. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for SAP intern

* Customer data validation, cleansing, and analysis
* On-going maintenance of customer and vendor data
* Preparation of and on-going maintenance of internal SAP training materials
* Assist in monthly financial reporting and monthly close processes
* Unclaimed Property / Escheatment validation for various States
* Develop, maintain, and publish functional/technical standards for the support and maintenance of SAP modules as needed and any tools used in accomplishing these goals
* Assist technical and functional staff with the development of data conversion, interfaces, enhancements and reporting
* Analyze, design, develop, and configure unit solutions using non-SAP tools that integrate with SAP as necessary for the support of the software lifecycles
* Assist other team members with integration points on other modules that are associated with SAP modules
* Perform configuration, modification, and integration tasks in the support of SAP enhancements and implementations

## Qualifications for SAP intern

* Junior or Senior at a University or College majoring in Information Technology, Computer Science or Computer Engineering
* Must return to school in the following term (you are not eligible for this program if you have already graduated)
* Completion of courses and projects in SAP is a plus
* Ability to maintain composure in a customer-focused work environment
* First Internship duration is 6 months, willing to extend for another 6 months is a plus
* Enrolled in an accredited degree program with a preference for a standing of junior or higher, with a passion for marketing activities