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# Example of Sanitation Job Description

Our innovative and growing company is searching for experienced candidates for the position of sanitation. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for sanitation

* Complete all required quality and food safety training
* Prioritizes and assigns daily sanitation tasks and coordinate sanitation issues & activities within the department and among other appropriate departments
* Manage training programs and verifies the completion of daily sanitation tasks by sanitation and production associates and ensure that SOP’s are followed to prevent contamination
* Ensure sanitation chemicals, supplies, and tools are stocked and available
* Assists in maintaining Master Sanitation Schedule in an “audit ready” state
* Assists with maintaining plant Sanitation Manual by including updates to Sanitation SOP’s and developing new ones
* Initiates a root cause analysis and document the corrective action taken in response to Environmental Program issues related to sanitation
* Assists in maintaining and enhancing the Chemical Control Program including ordering, receiving, transporting, storing, inventory, labeling, SDS’s, diluting, and use of sanitation chemicals
* Recommends improvements to the Sanitation Program, Environmental Program, Pest Control Program, and others as appropriate
* Acts as backup to the sanitation supervisor as needed including for food safety and food quality audits

## Qualifications for sanitation

* GMP’s, Allergen Program, Quality, HACCP, Sanitation, and Safety
* Demonstrated experience in a leadership role preferred
* Understanding of GMPs, SSOPs, and food safety and quality audits
* Speak, read, and write English with proficiency
* Forklift and Aerial Lift experience preferred
* Computer proficient with experience using Microsoft Office (Word, Excel, PowerPoint)