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# Example of Sales Trainee Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of sales trainee. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for sales trainee

* Follow up weekly with the construction and mortgage teams and communicate status updates with customers and enter information in CRM
* Initial greeting of customers
* Provide timely and consistent follow-through with customers from initial contact
* Proactively service customers after the sale
* Coordinate all sales related activities necessary to achieve a successful and satisfactory purchase, escrow and closing for our customers
* Sell, process and close homes in accordance with company business plans using the 10-5-2-1 Customer-generation processconsisting of each week generating ten (10) new customers
* Lift/carry laptop
* The Outside Sales Associate for this territory needs to live in or within 30 minutes of Stevens Point, WI
* Meet or exceed sales goals through consultative selling and providing a high level of customer service in hospitals and with Health Care Professionals (HCPs)
* Communicate and collect on accountsas necessary

## Qualifications for sales trainee

* Bachelor's Degree at minimum (technical degree / studies a plus)
* 6 months of sales, and/or chef/restaurant management experience, and/or related (Business, Sales, Marketing, Hospitality
* Recent college graduates or candidates with 0-2 years of work experience
* The ability to obtain {or possess} Life, Accident and Health, Property & Casualty and FINRA 6 & 63 licenses is required
* Bilingual in Spanish or Chinese highly desired
* Ability to work evenings, weekends, and some holidays