Downloaded from <https://www.velvetjobs.com/job-descriptions/sales-project-manager>

# Example of Sales Project Manager Job Description

Our company is looking to fill the role of sales project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for sales project manager

* Manage project plan, process, and tasks throughout delivery and ongoing support
* Able to speak confidently within a Pharmaceutical Sales & Marketing operational environment
* Effective in leading and directing high-performance teams
* Facilitate critical meetings for project kick-off, status reports, and steering committee meetings with senior leadership
* Ability to track project metrics including task completion, budget, issues
* Supervise application build, test, and deployment activities
* Planning and executing of data management activities (e.g., data loads, interfaces, and testing)
* Oversee knowledge transfer activities to Business Development and Operational teams
* Apply project management principles to the ongoing continuous improvement of the department
* Supports the Sales team in the collection and analysis of client data and satisfaction surveys

## Qualifications for sales project manager

* Basic financial skills able to understand budget setting and tracking
* Proficient level with PowerPoint, Excel, Brainshark
* Minimum 3+ years Consumer Packaged Goods experience required
* Requires advanced analytical, critical thinking, and problem solving skills great attention to detail
* Strong grasp of project management methodologies and tools
* Develop, own, lead and represent project plans and business intent for all Sales associate focused programs