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# Example of Sales Intern Job Description

Our company is looking to fill the role of sales intern. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for sales intern

* Qualify prospect companies looking for the elements of a potential fit
* Confirm prospect information is accurately documented
* Determine which accounts have the highest potential to pursue
* Ensure that follow-ups are in place and completed in a timely manner
* Discover and create sales opportunities for our sales team
* Make Clearwater better
* Coordination of all groups as contracted by the sales manager/DOS
* Sales, Marketing, Business Administration related students
* Passion in Talent Management, Consulting, Career Development & Service Sector industry
* Energetic and Independent

## Qualifications for sales intern

* Self-motivated and willing to commit to extra hours when needed
* Schedule is Monday through Thursday 9am-6pm from May 22nd - July 27th (Intern must be able to accommodate this schedule)
* Past sales experience preferred
* Pursuing a degree in Business, Sales/Marketing, Communications, Psychology or related field
* Effective communicator capable of independent team collaboration
* Must be currently attending a college or university preferably in a construction management or real estate program