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# Example of Safety Trainer Job Description

Our company is growing rapidly and is hiring for a safety trainer. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for safety trainer

* Act as a contact point and support customers and colleagues to resolve internal/external and learning related queries
* Audit training packages periodically to identify and implement technological improvements or legislative requirements
* Update and maintain databases/systems
* Check processes to ensure relevant training content
* Maintain and update all relevant training material and documentation
* Collate and where necessary produce/analyse statistical data/reports as required
* Liaise/meet internal/external with customers/suppliers/clients
* Input and implementation of best practice and initiatives, HMIC, NPIA, ACPO recommendations
* Participate as a member of the Wellness Committee/Focus Group
* Work with vendors and HR associates to administer benefit programs, and answer employee questions regarding health and wellness program

## Qualifications for safety trainer

* Previous experience in of the functional areas such as occupational safety, environmental, or academic equivalent preferred
* Technical qualifications in Occupational Health and Safety and 5 – 10 years mining experience
* Proven track record in coaching and developing teams preferably in an expatriate position
* Knowledge of emergency response equipment, disciplines and procedures
* Knowledge of health and hygiene exposures and equipment
* Previous Supervisory role in safety is preferred