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# Example of Safety Instructor Job Description

Our innovative and growing company is searching for experienced candidates for the position of safety instructor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for safety instructor

* Preserve records of student attendance, student progress, and departmental equipment as assigned to instructor, and others
* Participate in departmental meetings and activities
* Maintain currency in College software such as Moodle and Colleague
* Prepare documents as required for instructor compliance with academic regulatory/advisory agencies
* Prepare daily instructional plans and instructional materials at the modular level as directed by program chairperson
* Assist with the transportation of students for instructional purposes (i.e., off-campus learning activity)
* Maintain currency in environmental compliance field through interaction with professional societies and other organizations
* Participate in normal housekeeping activities
* Completes additional duties as assigned by supervisor
* Conduct American Heart Association (AHA) courses as assigned

## Qualifications for safety instructor

* Strong safe work ethic
* Working knowledge of manufacturing type jobs
* Knowledge of JDE E1 Operating Systems and PC experience preferred
* Excellent development and presentation skills utilizing electronic presentation software (i.e., MS PowerPoint) and lecture
* Must be self-motivated to generate opportunities for the team to reduce exposure to risk and increase the same spirit in co-workers in all departments
* Must be able to work with supervision in other departments to assist in the coordination of efforts to make sure all associates on a new job are trained effectively and efficiently