Downloaded from <https://www.velvetjobs.com/job-descriptions/safety-advisor>

# Example of Safety Advisor Job Description

Our growing company is looking for a safety advisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for safety advisor

* Provide safety data to all levels of the business so that managers can provide leadership to their teams
* Ensure that all Safety incidents are suitably investigated and conclusions/follow through actions are clearly identified with action owners
* The role requires an in-depth knowledge of Health & Safety Legislation and corporate standards the ability to distil these requirement into a workable solution for the site
* Preferably Degree qualified with at least a NEBOSH Certificate in Health and Safety Management or NVQ LvL 4
* Act as company Health & Safety Officer and remain current on all related federal and provincial requirements, submit all government reporting (LAB reports, EAHOR, etc)
* Deliver timely and sufficient responses to requests for expert health safety and environmental advice across the business
* Proactively identify health safety and environment risks, proposing improved solutions to help ensure they are controlled
* Develop as required, policies and procedures that provide information and guidance to the business on health safety and environmental issues
* Keep up to date with changes to developments in health, safety and environmental legislation and other requirements that affect the organisation and wider industry
* Provide transformational leadership and coaching on health safety and environment at all levels of the organisation

## Qualifications for safety advisor

* Monitor and report on the effectiveness of the HSE management system and progress against the TDA HSE Performance Standards
* Good knowledge on product and transport classifications
* Awareness and understanding of chemical processes and product.s
* Fluency in English and business writing are essential
* Must have accounting knowledge and financial analysis skills
* Must have bilingual verbal and written communication in Spanish to support NAFTA