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# Example of RN Nurse Manager Job Description

Our company is looking for a RN nurse manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for RN nurse manager

* Providing primary care to patients, including triaging and assessments
* Providing treatment per protocol, care planning and nursing care evaluation
* Manage and coordinate patient services
* Coordinate orientation and participate in the development of all levels of staff
* Identify needs and/or participate in formal and informal in-service activities for all levels of staff
* Utilize reports and other management tools to manage staff and build accountability
* Appraise job performance of nursing staff and team liaison in according to their job descriptions
* Maintain professional competency through participation in independent intra or extra-agency learning experiences
* Assist Business Development staff and facility discharge planners, Physicians, patients' family members, and other agencies to determine patient's eligibility to receive home health care services
* Manage clinical staff's daily productivity to ensure staff meets targets

## Qualifications for RN nurse manager

* Manage workflows successfully by ensuring all clinical documentation and appropriate processes are followed to meet claims and billing requirements to meet accounts receivable goals
* Oversee the quality of all home care services provided to the elderly clients
* Provide supervision and in-service education for home health aide
* Ensure compliance with the NYS Department of Health requirements and standards for licensed home care agencies
* Work in close collaboration with social work, administrative and field staff
* Conduct home visits and assessments of clients, as needed