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# Example of RN Clinic Job Description

Our company is looking for a RN clinic. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for RN clinic

* Triage phone calls from patients
* Manage patient phone calls in phone pool related to surgery, procedure and referral questions
* Triage prescription requests
* Provide a variety of administrative functions such as calendar management, typing letters, documents and reports per surgeon/practice guidelines
* The RN Clinic focuses on Ob/Gyn & Midwifery care, and/or provides direct nursing support to physicians
* HCPs will screen all patients that enter the designated screening site
* Take the temperature reading of the individual who walks in and provide them with their results
* Hand out client requested questionnaires/forms to all patients
* Any handouts will not be from Maxim and would have to either be CDC guidelines or specific Client updates
* Touchless thermometer

## Qualifications for RN clinic

* Knowledge and skills to provide patient care appropriate to the specific department
* Completion and graduation from an accredited nursing program
* Recent Ambulatory or Clinic RN experience
* Minimum of 2 years nursing experience in an ambulatory care setting with OB/GYN experience preferred
* 2 years of experience in a clinic setting
* Active NC or compact license