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# Example of Risk Staff Job Description

Our innovative and growing company is looking to fill the role of risk staff. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for risk staff

* Establish and maintain relationships with stakeholders including Business, Security and IT Leaders
* Aid in the development and enforcement of BHGE-wide policies & standards and assist technology teams with building security solutions
* Work with Business and IT teams to encourage a security mindset throughout business processes from concept, implementation and operations
* Maintain documentation of the IT Risk and Compliance program and any exceptions for regulatory compliance
* Provide support for daily tasks
* Establish relationships with internal and external customers that we serve
* Field questions from various sources
* Provide quick turnaround to customers
* Manage surety program
* Ensure payment of insurance premiums

## Qualifications for risk staff

* Familiarity of Human Factors engineering methods within medical devices industry (IEC 62366)
* Familiarity with software safety in medical devices industry (IEC 62304)
* Familiarity with IEC 60601-1 3rd edition
* Strong cross-functional ability
* Self-motivated/self-directed/self-learner
* Ability to handle multiple priority items at the same time