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# Example of Risk Senior Analyst Job Description

Our company is searching for experienced candidates for the position of risk senior analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for risk senior analyst

* Communicate information about regulatory changes to relevant stakeholders
* Identify risk exposures to ensure that appropriate insurance coverage is obtained through competitive quotations with options for risk transfer
* Partner with brokers to ensure proper insurance policies are in place and if required procure additional insurance coverage
* Evaluate, negotiate and if needed, develop insurance language in contracts, leases, and/or operating agreements
* Manage annual exposure based audits (i.e., Workers comp)
* Interact with internal departments and provide advice on risk management related issues
* Process paperwork and monitor all insurance-related lawsuits and claims for the company
* Develop and maintain insurance budget
* Manage the distribution of evidence of insurance (certificates) to multiple suppliers and business partners to comply with contractual obligations
* Participate in claim settlements quarterly claims reviews with auditors and shareholders

## Qualifications for risk senior analyst

* Competence in working with databases, statistical and programming tools including SAS, Access, VBA
* 7 - 10 years of experience in bank credit-related responsibilities (including a minimum of 5 years credit review) working with multiple credit products such as commercial, commercial real estate, asset-based loans, and leases for commercial or residential mortgage lending (1st mortgage and HELOC products), indirect and direct auto products, and consumer credit card products for retail is required
* Monitoring and analysis of the loss performance for the credit card portfolios and making recommendations on key risk drivers
* Updating of various loss forecasting models so that a revised loss outlook/forecast can be produced for various loss planning processes
* Direct relevant work experience is preferred but not essential, including Operational Risk Management, audit and / compliance
* Expertise with self-serve business intelligence tools, specifically SAP Business Objects would be an asset