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# Example of Risk Assurance Job Description

Our growing company is looking for a risk assurance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for risk assurance

* Plan, organize, monitor and control the overall engagement of assigned projects including definition of approach, scope and ensuring efficient utilization of resources and accountability to timelines and commitments
* Execute risk assessment and project planning process
* Work with Director to coordinate reporting to external auditors, senior management and the Audit Committee
* Coordinate activities with external auditors to support their audit and review procedures (as applicable)
* Attend contract and quality monitoring meetings with commissioning bodies to provide robust information and intelligence on how the contract is performing
* Lead on projects, audits and action plans by identifying areas of process and practice that provide scope for further service improvement
* Work closely with all stakeholders to ensure that all quality issues are identified, investigated and improvement plans are developed
* Manage the Key Performance Indicator returns and ensuring the accurate and timely reporting of information
* Manage the compliance audit cycle for Branch & Subcontractors through the delegation of duties
* To effectively line manage team members, taking responsibility for performance management and personal development

## Qualifications for risk assurance

* Experience as an SLQ2CQ Process Manager Knowledge of Process Engineering and or Industrial Engineering Experience
* Strong understanding of vendor risk management in a financial services company preferred
* Good understanding of the finance industry's regulatory requirements for the managing of third parties (FFIEC, Fed)
* Must have experience in a national, performance-driven organization
* Knowledge of the finance industry's regulatory requirements for the managing of third parties (FFIEC, Fed)
* The role sits within the CRIS Governance & Capital Advisory team