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# Example of Risk Assurance Job Description

Our company is growing rapidly and is looking for a risk assurance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for risk assurance

* Assist with continual refinement of infrastructure for the Quality Assurance team including
* Proactively manage the credit analysts on your team to ensure accurate/consistent/timely feedback is provided to first line business partners and Risk executive management
* Assist with the establishment of a robust collections Q/A process for the card, auto and student lending portfolios
* Coordinate, conduct and record safety investigation caseload as directed
* Submit and oversight mandatory or required reports, as directed, to the appropriate authorities (airworthiness, quality or HESS) within the required timeframes
* Proactively protect the availability, integrity, confidentiality, and privacy of all customer and business data
* Lead efforts in industry standards and regulatory compliance with ISO 27001/27002, Cloud Security Alliance, GLBA, Sox, PCI DSS, HIPAA/HITECH, Medicare Part D
* Oversee incident response planning/protocol
* Lead the Enterprise Cloud Vulnerability Management team
* Participate in business continuity and disaster recovery planning

## Qualifications for risk assurance

* A team player with demonstrated strong analytical skills and organisational abilities including project management skills
* A proven track record of establishing and building strong relationships
* IT Risk and Controls
* Experience of auditing ERP packages
* Excellent communication skills with senior stakeholders report writing skills
* ACCA (desirable)