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# Example of Risk Assurance Job Description

Our innovative and growing company is looking to fill the role of risk assurance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for risk assurance

* Ability to work in a matrix environment and support multiple tasks such as ERM Reporting and Governance
* Proactively researches best practices and presents creative/innovative deliverables that convey the desired message with easy to understand content, engaging the intended audience
* Executes assigned work on time and on-budget
* Lead the team in review execution
* Support team members or management in the review of workflows and business processes evaluate the adequacy of internal controls
* Act as a positive role model in a group
* Own Business Continuity Management for the brewery Crisis and Continuity management, FACTS training and simulation exercises
* Serve as the primary contact with first line management to deliver monthly Quality Assurance findings and consider any feedback they provide regarding those findings
* Assist with the management of the process to formally track identified issues and the status of their resolution
* Establish goals for analysts and monitor their performance

## Qualifications for risk assurance

* Have a relevant professional qualification
* Experience in reviewing IT General Controls including Change Controls and Access Rights
* Sarbanes Oxley experience, knowledge of and ERP SAP or Oracle
* Experience of writing SQL code
* Effective written and verbal communication skills and an ability to communicate clearly with colleagues and clients at all levels
* Ability to be agile in changing circumstances both internally and externally when dealing with client issues and business needs