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# Example of Rights Manager Job Description

Our growing company is searching for experienced candidates for the position of rights manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for rights manager

* Providing rights training for staff / support for key staff members
* Develop and continuously assess a vendor management plan for the outsourcing of all rights activities, ensuring quality and cost control
* Setting up and managing the creation, management, and processing of the data that accurately describes the rights we own or have licensed
* Working closely with internal and external stakeholders to implement strategic initiatives key to our continued success with our music licensing
* Ingesting data from third party service companies
* Partners with TS to steward the IPM system, which includes analysis and conversion of IP, rights and attribute data along with comparative analysis of rights owned across systems
* Contractual analysis, interpretation and advice
* Determine eligible metadata to deliver to collection societies, review for quality and correctness, and deliver in appropriate file format required by society
* Perform audits to ensure priority recordings are registered and earning appropriate royalties from societies
* Work cross-functionally to ensure rights issues

## Qualifications for rights manager

* Strong interpersonal skills to interact with a wide variety of colleagues and customers
* Results-oriented style
* Strong strategic thinking skills, excellent negotiation skills, strong presentation skill
* Ability to provide feedback to manager, communicate goals, report on progress
* Experience of successfully introducing development methodologies, tools and processes
* Strong software analysis and design skills with a good understanding of service orientated software design