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# Example of Retail Operations Job Description

Our growing company is hiring for a retail operations. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for retail operations

* Manages the budget, inventory strategy, periodic reporting, and oversight of sales and margin strategies to uncover opportunities for growth and to quickly address issues
* Leads a team of retail specialists to ensure outstanding customer service, timely ordering and inventory management, and presence at key company events (e.g., employee meetings, picnics and holiday parties)
* Leads supplier relationships to ensure fresh offerings, optimal cost, and accurate and timely deliveries
* Leads the development and integration of AAG's Uniform Fit Centers, which serve as the physical storefront for the Uniform Program
* Partners with Uniform Program Manager to closely manage inventory, while staying abreast of trends, inventory issues, and seasonable buy-plans and hiring needs
* Ensures outstanding customer service by utilizing a strong knowledge of the uniform program, efficient delivery of uniforms, and timely service offerings (e.g., uniform fits and alterations)
* Develops business plans for the Fit Center(s)
* Recruit and develop employees through coaching, mentoring and training
* Respond to inquires from the stores and work to deliver solutions and answers in a timely manner
* Gather insights from users and make recommendations pertaining to the navigation of the retail intranet

## Qualifications for retail operations

* College or University degree in a relevant discipline preferred
* Must have attention to detail and process driven
* Must be a self-starter and the ability to work with minimal supervision
* Some post secondary education, with higher education qualification (degree or equivalent) preferred
* Associate's degree, or some vocational/technical training required
* Must have the ability to communicate effectively, supervise, train and direct three or more employees