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# Example of Resident Assistant Job Description

Our company is hiring for a resident assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for resident assistant

* Assists residents with transfers
* Escorts
* Delivers and picks up resident meal trays as needed
* Monitors general health conditions of residents and reports changes or problems to supervisor
* Gives medication as directed by physician and notes amount and time given
* Prepares medications for the current day (only in emergency)
* Prepares paperwork for medical appointments
* Reports all resident emergencies to supervisor or manager immediately
* Completes incident reports as necessary
* Maintains records of services performed and of apparent condition of resident

## Qualifications for resident assistant

* Assist with and knowledge of ADL's/IADL's
* Preferred ) Valid, unrestricted certification in the state (CNA desired) and maintain CEU's
* Desired) CPR/First Aid Certification (unless required by the state)
* Physical Demands & Environment
* Must be able to serve as a positive role model and mentor to students
* Must have a cumulative grade point average of at least a 2.5