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# Example of Reporting Consultant Job Description

Our innovative and growing company is looking to fill the role of reporting consultant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for reporting consultant

* Ensure external reporting under your remit is complete, accurate, released on time and complies with relevant prudential and accounting standards
* Support the Group Chief Risk Officer and Group Chief Financial Officer and other senior leaders (as relevant) in their certification of key external reporting deliverables
* Provide analysis and facilitate discussions among senior stakeholders to support the organisation's understanding of information reported within the Pillar 3 report, including how this information relates to other reported information across the Group
* Manage queries from Investor Relations, Group Treasury, Group Finance, Group Capital Management and Group Risk
* Continuously improve the reporting processes and control environment
* Prepare SSAP 97 audits
* Coordinate embedded value reconciliations
* Lead financial statement and footnote preparation for GAAP and STAT audits
* Review Statutory Blue Book mortgage loan schedules
* Prepare and or review GAAP and STAT based management reports

## Qualifications for reporting consultant

* Direct experience in SEC, FAAS and GAAP a must
* Support period-end close activities, financial reporting, business review, variance analysis actuals vs
* Must be able to work effectively across multi-funcitonal teams (Finance, Accounting, FP&A, Operations, Sales Ops, Support)
* Minimum of 7+ years of experience in IT solution delivery
* Expertise across multiple technologies
* Broad understanding of modern IT concepts – social, mobility, analytics, cloud