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# Example of Reporting Accountant Job Description

Our company is growing rapidly and is looking to fill the role of reporting accountant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for reporting accountant

* Support the consolidation, GAAP conversion and group reporting processes
* Prepare consolidation schedules and GAAP conversion adjustments (from local statutory basis to group reporting basis)
* Ountant
* Assist with the preparation of regulatory reporting packs
* Investigate significant movements in the event of regulatory queries
* Develop your regulatory knowledge and provide the business with key insight of changes to mitigate any risk to the business
* Working closely with other internal and external key stakeholders such as the FCA, Banks, internal Treasury and Audit departments
* Evaluate potential capital investments using payback analysis
* Review and coordinate the Requests for Approval (RFAs) for all approved capital investments
* Prepare regular and ad-hoc CAPEX reports for management

## Qualifications for reporting accountant

* Broad knowledge of SEC, FASB and SOX requirements, accounting principles and practices
* Bachelor’s Degree (focus in Accounting and Finance) required
* Excellent communication and ability to effectively interact with personnel at all levels of the Company
* Must be a self-starter with a high motivation level
* 2-3 years experience, including experience in public accounting
* CPA license desired